

WAC 131-49-170 Payments under approved contracts. Payments to sponsoring organizations under approved contracts for multipurpose service centers, programs of service, and training for service providers shall be authorized and processed according to the following procedure:

(1) Payments will be made, one month at a time; unless less frequent payments are requested by the contractor.

(2) Sponsoring organizations will submit requests for payment on Invoice Voucher A 19-x form and to contain information specified by the executive director to include:

(a) Actual expenditures for request period;

(b) Expenditures listed by the following categories: Personnel, travel, facilities, advertising, supplies/materials, communications, and other.

(3) Upon approval of the request for payment, and receipt of the quarterly report for the most recent completed quarter under the contract, the executive director will authorize disbursement of the funds.

(4) Requests for payments must be received in the board office at least two weeks prior to the requested payment date.

[WSR 07-23-089, recodified as § 131-49-170, filed 11/20/07, effective 11/20/07. Statutory Authority: Chapter 28B.04 RCW. WSR 01-01-050, recodified as § 250-44-170, filed 12/11/00, effective 1/11/01. Statutory Authority: Chapter 28B.04 RCW, as amended. WSR 87-16-061 (Order 4-87, Resolution No. 87-57), § 250-44-120, filed 7/31/87; WSR 85-10-022 (Order 1/85, Resolution No. 85-44), § 250-44-120, filed 4/23/85; WSR 82-15-018 (Order 2-82, Resolution No. 82-54), § 250-44-120, filed 7/12/82. Statutory Authority: RCW 28B.10.806. WSR 79-09-042 (Order 7-79, Resolution 80-4), § 250-44-120, filed 8/17/79.]